

eIOLEAN CITY SCHOOL DISTRICT
410 West Sullivan Street
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, August 30, 2022, at 6:32 p.m., in person, YouTube, ZOOM in the board room at Olean High School, West Sullivan Street, Olean, NY. The meeting was called to order by Mary Hirsch-Schena, Vice President, with a moment of personal reflection or a silent prayer. The Board of Education recited Pledge of Allegiance to the Flag.

PRESENT: Mary Hirsch-Schena, Vice President
Andrew Caya
Julio Fuentes
Daniel Farnham
Lee Filbert
Ira Katzenstein – ZOOM
Kelly Keller - ZOOM
James Padlo

Excused: Paul Hessney, President

PRESENT: Dr. Genelle Morris, Superintendent of Schools
Jenny Bilotta, Business Administrator
Victoria L. Zaleski-Irizarry, District Clerk
Mike Martel, Director of IT
Jen Kless, Coordinator of Curriculum and Instruction
Rachael Schreiber, Teacher
Angie Marconi, Teacher
Ryan Nawrot, Teacher
Emily DeFazio, Speech Pathologist
Kelly Mahar, Teacher
Richard DiMartino, Teacher

Others: Kellen Quigley, OTH
Rob DeFazio
Tim Sherlock

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Moved by J. Fuentes, seconded by J. Padlo, to approve the agenda as amended: move Public Comment before Communications/Commendations. Move Executive Session after Public Comment.

Agenda Approved

Ayes 8

Nays 0

Motion Carried

Commendations:

a. Ron Shoup Award and Leader of the Pack Award – winners will be recognized at the September 20th meeting

Commendations/
Communications

Communications:

None

Public Comments:

Tim Sherlock - looking forward to work starting for the DEI committee; will be looking at policies and changes that need to be made; budgeting and what it means going forward; teacher recruitment and retention

Public Comments

Moved by J. Fuentes, seconded by L. Filbert, to adjourn from the Regular Meeting and enter Executive session at 6:40 pm to discuss personnel issue. Invite Ryan Nawrot, Angie Marconi, Rachael Schreiber, Emily DeFazio and Kelly Mahar to attend.

Executive Session

Ayes 8

Nays 0

Motion Carried

Moved by L. Filbert, seconded by J. Fuentes, to adjourn from Executive Session at 8:45 pm and reconvene to the Regular Meeting.

Reconvene to
Regular Meeting

Ayes 8

Nays 0

Motion Carried

Moved by J. Fuentes, seconded by J. Padlo, to amend the agenda to add the following resolution:

Absence of Board
President'

Motion by Andrew Caya, seconded by Julio Fuentes, upon the recommendation of Dr. Genelle Morris, that the following resolution be adopted to wit:

RESOLUTION

Re: Absence of the Board Present

WHEREAS, the President of this Board of Education is experiencing certain complications by reason of his having previously contracted COVID-19; and

WHEREAS, the Board President has asked to be excused from Board service during the months of July through September; and

WHEREAS, this Board wishes to accord the Board President the opportunity to fully recover and return to Board service thereafter;

NOW, THEREFORE, be it resolved that the Board President be and hereby is excused from Board service from July 2022 until October 2022; AND THAT during the said absence of the Board President, the Vice President of this Board be and hereby is authorized and directed to undertake the duties and responsibilities of the President of this Board.

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Ayes 8

Nays 0

Motion Carried

Discussion Items

Discussion items:

- a. DEI Work Group – invitation sent to last year's members regarding interest to serve on committee for 2022-2023
- b. District Engagement Group – will be meeting soon to review nominations
- c. Tax Warrant – reviewed by Jenny Bilotta
- d. Loyal Ferris Memorial Scholarship Trust – Jenny Bilotta noted the scholarship will be closed; Mr. Ferris passed away; scholarship funds have been depleted

Jim Padlo exited the meeting at 9:03 pm

Board Report:

- a. Looking forward to the beginning of the school year

Board Report

Superintendent Report:

- a. Welcome Back – Staff Development
- b. Anxiously awaiting the return of students
- c. Superintendent's Brief
- d. COVID restriction removal
- e. Themes and Goals
- f. Meeting with local business leaders
- g. Areas of improvement
- h. Ron Shoup and Leader of the Pack Awards

Superintendent Report

Committee Reports:

- a. Audit/Finance – August 18th
- b. Buildings and Grounds – August 23rd

Committee Reports

Moved by A. Caya, seconded by D. Farnham, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

The meeting minutes of the reorganization and regular meeting held on July 5, 2022, and special meeting held on July 12, 2022.

The preliminary Treasurer's Report dated July 31, 2022, be accepted and placed on file.

The Warrant Report for July 2022 be accepted and placed on file.

The Internal Claims Auditor Exception Report for the period covering month ending July 31, 2022, be accepted and placed on file.

The CPSE recommendations reviewed on August 30th be approved.

That the CSE recommendations reviewed on August 30th be approved.

The July 31, 2022, Intra-fund Transfer listing in the amount of \$1,000.00 be accepted/approved and placed on file.

The following list of substitutes be approved.

The list of items to declare surplus.

Ayes 7

Nays 0

Motion Carried

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Moved by I. Katzenstein, seconded by A. Caya, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the District Safety Plan for the 2022-2023 school year

District Safety Plan
Approved

Ayes 7

Nays 0

Motion Carried

Moved by A. Caya, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the following resolution to wit:

Taylor Law

THE UNDERSIGNED, constituting all of the members of the Olean City School District Board of Education (the "Board"), hereby take the following actions and consent to the adoption of the following resolutions without a meeting:

Acknowledgement and Recognition of Taylor Law §202.

WHEREAS, the undersigned have determined that it is in the best interests of the Board, Olean City School District (the "District"), Staff, and Students to acknowledge and recognize the District and Board's obligation to honor protected Taylor Law rights arising under §202 of the Public Employees' Fair Employment Act.

NOW, THEREFORE, be it RESOLVED, that the Board acknowledges Taylor Law §202 – Right of Organization, which states "Public employees shall have the right to form, join, and participate in, or refrain from forming, joining, or participating in, any employee organization of their own choosing", as well as any other rights arising thereunder.

Omnibus.

RESOLVED, that all things done and actions taken by the Board since the date of the last ratification appearing in the records of the Board be, and hereby are, ratified, adopted and approved as the actions of the Board; and be it further

RESOLVED, that the Members of the Board be, and each of them hereby is, authorized and directed to take all such steps and measures and do such acts and things as may be necessary or appropriate in order to effectuate the foregoing resolutions..

Ayes 7

Nays 0

Motion

Moved by D. Farnham, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the 2022-2023 Olean City School District Tax Warrant of the Board of Education in the amount of school taxes for \$13,888,098.00 and the amount of library taxes for \$1,061,092.00 for a total Tax Warrant of \$14,949,190.00.

Tax Warrant
Approved

Ayes 7

Nays 0

Motion

Moved by A. Caya, seconded by D. Farnham, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Contract between the Olean City School District and Portville Central School District for "Home to School Transportation" for the 2022-2023 school year.

Portville Central
School
Transportation
Contract Approved –
Home to School

2021-2022
\$740,511.66

2022-2023
\$863,847.48

Ayes 7

Nays 0

Motion

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Moved by A. Caya, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Contract between the Olean City School District and Portville Central School District for "Field and Activity Trips" for the 2022-2023 school year.

2021-2022
\$77,086.80

2022-2023
\$89,822.23

Ayes 7

Nays 0

Motion

Portville Central
School
Transportation
Contract Approved -
Field and Activity
Trips

Moved by A. Caya, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Contract between the Olean City School District and Hinsdale Central School District for "Home to School Transportation" for the 2022-2023 school year.

2021-2022
\$117,960.00

2022-2023
\$185,000.00

Ayes 7

Nays 0

Motion

Hinsdale Central
School
Transportation
Contract Approved -
Home to School

Moved by A. Caya, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, the Board of Education hereby approves the terms of the Memorandum of Agreement between the Olean City School District and the Olean Educational Support Personnel Association as presented to the board which extends the parties' September 3, 2015 MOA to June 30, 2025.

Ayes 7

Nays 0

Motion

OESPA MOA -
Worker Comp
Approved

Moved by L. Filbert, seconded by J. Fuentes, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the following substitute rates for the 2022-2023 school year:

2021-2022 Rates
Retired District Teacher \$165 per day
Certified Teacher \$125 per day
Bachelor Degree Non-Certified Teacher \$110 per day
Non-Certified Teacher \$95 per day
Long-Term Substitute Teacher \$150 per day

2022-2023 Rates
Retired District Teacher \$165 per day
Certified Teacher \$125 per day
Bachelor Degree Non-Certified Teacher \$110 per day
Non-Certified Teacher \$95 per day
Long-Term Substitute Teacher \$150 per day

Ayes 7

Nays 0

Motion

Substitute Teacher
Rates Approved

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Moved by D. Farnham, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Services Contract between the Olean City School District and Pamela M. Duttweiler for Sign Language Interpretation Consultant Services for the period of September 1, 2022, through June 30, 2023.

Pamela Duttweiler
Contract Approved

2021-2022 Rate
\$30.00/hr
Mileage/IRS rate
Six hours per day
Max. of 15 days

2022-2023 Rate
\$30.00/hr
Mileage/IRS rate
Six hours per day
Max. of 15 days

Ayes 7

Nays 0

Motion

Moved by A. Caya, seconded by J Fuentes, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve Maggie McClelland as an unpaid volunteer Volleyball Coach, Jazmynn Gadson as unpaid volunteer Cheerleading Coach and Ryan Gustason as an unpaid sporting events volunteer for the 2022-2023 school year.

School Volunteers
Approved

Ayes 7

Nays 0

Motion

Moved by A. Caya, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following resolution to wit:

SEQRA Adopted

A RESOLUTION, DATED AUGUST 30, 2022, OF THE BOARD OF EDUCATION OF THE CITY SCHOOL DISTRICT OF THE CITY OF OLEAN, CATTARAUGUS COUNTY, NEW YORK (THE "DISTRICT") CONFIRMING THE DETAILS OF A CAPITAL OUTLAY PROJECT (INVOLVING MODEST IMPROVEMENTS AT THE DISTRICT'S WASHINGTON WEST ELEMENTARY SCHOOL BUILDING) AND CONFIRMING THE PROJECT AS BEING A TYPE II ACTION UNDER SEQRA.

WHEREAS, the City School District of the City of Olean, Cattaraugus County, New York (the "District"), after consultation by District officials with the District's retained architectural firm of Young + Wright Architectural ("YWA"), has resolved that the District should undertake a capital outlay project involving certain modest improvements and upgrades at the District's Washington West Elementary School building, such work being anticipated to include, but not necessarily be limited to, the removal and replacement of certain interior doors and the reconstruction of an existing outside ramp to comply with Americans with Disabilities Act accessibility standards, and all associated work (collectively, the "Project"); and

WHEREAS, the estimated maximum cost of the Project (inclusive of all preliminary and incidental costs) has been determined by YWA to be \$100,000; and

WHEREAS, the Project is to be financed by the application of \$100,000 of funds earmarked for such purpose as a "Transfer to Capital Fund" in the District's approved 2021-2022 budget, with the actual work on the Project expected to occur (and be completed) during the 2022-2023 fiscal year of the District; and

WHEREAS, the District wishes to reserve the right to expand, contract or modify the scope of the Project in light of the level of future construction bids received, with the understanding that the estimated maximum cost of the Project will not exceed \$100,000; and

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WHEREAS, in accordance with State Education Department (“SED”) guidance and policy, the District/Board of Education is the appropriate agency to be the lead agency to undertake Project review under the State Environmental Quality Review Act (“SEQRA”); and WHEREAS, Section 617.5 of the SEQRA regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include “maintenance or repair involving no substantial changes in an existing structure or facility” and “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...;” and

WHEREAS, the Project constitutes such maintenance, repair, or in-kind, same-site replacement, rehabilitation, or reconstruction activities; and

WHEREAS, under the terms of the 2017 Memorandum of Understanding (a/k/a Letter of Resolution or “MOU”) between the State Office of Parks, Recreation and Historic Preservation (“OPRHP”) (a/k/a State Historic Preservation Office or “SHPO”) and SED, and the terms of MOU’s exemption form, a project is exempt from SHPO review if, among other possible reasons, a building is 50 years old or older but has previously been evaluated by SHPO and found not to meet the criteria for inclusion in the State and National Registers of Historic Places (the “Registers”); and

WHEREAS, as indicated in the Cultural Resource Information System (“CRIS”), SHPO has determined in 2017 that the Washington West Elementary School building is “not eligible” for listing on the Registers because it does not meet the criteria for inclusion in the Registers; and

WHEREAS, although the Washington West Elementary School building is “not eligible” for listing on the Registers, and it is determined that the proposed work is exempt from review by SHPO (given that it has no anticipated impacts on historic and archeological resources under the terms of the MOU), YWA may nonetheless submit information on the proposed work to SHPO for confirmation;

NOW THEREFORE, BE IT RESOLVED, that it is the final determination of the District’s Board of Education that the Project is a Type II action, which is not subject to review under SEQRA, and that the Project will not result in a significant adverse impact on the environment; and be it further

RESOLVED, that funding for the Project has been included as a “Transfer to Capital Fund” line item (not exceeding \$100,000 in amount) in the District’s approved budget for the 2021-2022 fiscal year (with appropriate additional notification to District voters regarding the anticipated details of the work having been given in connection with the District’s regular budget presentation and approval process), so that the Project may be initiated in due course and completed during the District’s 2022-2023 fiscal year; and be it further

RESOLVED, that this resolution will take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on a roll call, which resulted as follows:

AYES: Caya, Farnham, Fuentes, Filbert, Hirsch-Schena, Katzenstein, Keller

NOES:

ABSENT: Padlo, Hessney

Ayes 7

Nays 0

Motion

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Moved by L. Filbert, seconded by I. Katzenstein, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to create one (1) Long Term Substitute Teacher position paid at \$150.00 per school day to include health insurance benefits. This position will be funded through June 30, 2024 utilizing ARP funds.

Long-Term
Substitute Teacher
Position Utilizing
ARP Funds

Ayes 7

Nays 0

Motion

Moved by A. Caya, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Memorandum of Agreement between the Olean City School District and the Olean Education Support Personnel Association regarding classroom coverage by teacher aides.

OESPA MOA
Approved – Teacher
Aide Coverage of
Classrooms

Ayes 7

Nays 0

Motion

Moved by A. Caya, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, that the adult breakfast and lunch prices for the 2022-2023 school year be set as follows:

Adult Meal Prices

Adult Breakfast = \$2.78 + tax

Adult Lunch = \$4.92 + tax

Ayes 7

Nays 0

Motion

Personnel Action

Personnel Action – Item A:

30-Aug-22					
Certified/Classified Appointments:					
Last Name	First Name	Position	Effective	Hours	Salary/Wages
Kirtz	Khara	Conditional Probationary Teacher Aide	8/31/2022	5.75	\$14.35/Hour
McCready	Joan	Conditional Probationary Teacher Aide	8/31/2022	5.75	\$14.35/Hour
Gibbons	Samantha	Conditional Probationary Teacher Aide	8/31/2022	5.75	\$14.35/Hour
DeAngelo	Jaydon	Non-Conditional Probationary Cleaner	8/23/2022	8	\$13.85/Hour
Martin	Nancy	Provisional, Promotional, Probationary Keyboard Specialist	8/31/2022	7.5	\$18.15/Hour
Stavish	Christine	Long Term Substitute for Business (9/26/22 - 6/30/23)	9/26/2022	7	Step 29: \$84,555.00 (prorated)
Burrows	Terry	Long Term Substitute for Special Education (8/31/22 - 6/30/23)	8/31/2022	7	Step 1: \$41,386.00
Huwer	Shayne	Probationary Elementary Teacher (8/31/2022 - 8/30/2026)	8/31/2022	7	Step 9: \$48,729.00
Weisenbeck	Holly	Probationary English Teacher (8/31/2022 - 8/30/2026)	8/31/2022	7	Step 15: 62,272.00
Melaro	Debra	Long Term Substitute Spanish Teacher (8/31/2022 - 6/30/23)	8/31/2022	7	Step 26: \$78,906.00
Magro	Timothy	Long Term Substitute for Health (8/31/22 - 6/30/23)	8/31/2022	7	Step 1: \$41,386.00
Gadson	Jazmynn	Conditional Probationary Teacher Aide	8/31/2022	5.75	\$14.35/Hour
Colon Sierra	Joselyn	Long Term Building Substitute (OHS) (8/31/22 - 6/30/23)	8/31/2022	7	\$150.00/School Day (ARP Funds)
Haynoski	Misty	Increase in hours for a Keyboard Specialist from 7.5 to 8.0 hours	8/31/2022		
Coaching and Extra-Curricular Appointments:					
Portlow	Destiny	Modified Volleyball (Fall)	2022-2023		Index: .060 \$2,483.00
Chapman	Luke	Assistant Varsity Football (Fall)	2022-2023		Index: .085 \$3,518.00
Simon	Icar	Modified Football (Fall)	2022-2023		Index: .060 \$2,483.00
Rodriguez	Lorenzo	Boys Varsity Soccer Assistant (Fall)	2022-2023		Index: .046 \$1,904.00
Chamberlain	Emily	Challenge-24 (WW) - Shared	2022-2023		\$358.00
Brooks	Lisa	Challenge-24 (WW) - Shared	2022-2023		\$358.00
Threehouse	Matthew	Counselor Department Chair	2022-2023		\$2,010.00
Cawley	Laura	Art Department Chair	2022-2023		\$1,010.00
Resignations:					

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Gogel	Heather	ELA Teacher	8/10/2022		
Miller	Mary	Elementary Teacher	8/29/2022		
Martin	Nancy	Teacher Aide	8/30/2022		
Edstrom	Linda	Program Specialist	8/31/2022		
Anastasia	Cole	Modified Football Coach (Fall)	8/3/2022		
Penird	Stacy	Teacher Aide	8/22/2022		
Colon Sierra	Joselyn	Food Service Helper	8/22/2022		
Potter	Alyssa	School Counselor	8/26/2022		
O'Brien	Kellie	Art Department Chair	2022-2023		

Ayes 7

Nays 0

Motion

Moved by D. Farnham, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, the Board of Education approves the Personnel Action Items listed in Personnel Item A.

Personnel Action
Approved

Ayes 7

Nays 0

Motion

Informational Items:

Informational Items

- a. Buildings and Grounds Committee Meeting - Tuesday, September 13th at 4:30 pm
- b. Audit/Finance Committee Meeting - Thursday, September 15th at 4:00 pm
- c. Operations Committee Meeting - Monday, September 19th at 4:30 pm
- d. Board of Education Meeting - Tuesday, September 20th at 6:30 pm

Moved by L. Filbert, seconded by J. Fuentes, to adjourn from the Regular Meeting at 9:24 pm.

Adjournment

Ayes 7

Nays 0

Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry
District Clerk

September 7, 2022

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Sub List:

SUBSTITUTE TEACHER AIDE	BROADBENT, GEOFFREY		YES
SUBSTITUTE TEACHER AIDE	GROSSO, SUSAN	\$22.48/hour	YES
SUBSTITUTE TEACHER AIDE	JACOBS, ELLEN	\$21.79/hour	YES
SUBSTITUTE TEACHER AIDE	KELLY, DOROTHY	\$16.24/hour	YES
SUBSTITUTE TEACHER AIDE	KINNEY, ALEXIS		YES
SUBSTITUTE TEACHER AIDE	LOPEZ, RACHEL		YES
SUBSTITUTE TEACHER AIDE	LYONS, BRENDA	\$17.44/hour	YES
SUBSTITUTE TEACHER AIDE	MCCARTHY, MARY		YES
SUBSTITUTE TEACHER AIDE	MURPHY, ELIZABETH		YES
SUBSTITUTE TEACHER AIDE	OCASIO, ANA		YES
SUBSTITUTE TEACHER AIDE	RAJENDRAN, DHARANI		YES
SUBSTITUTE TEACHER AIDE	RAMADHAN, TENAYS		YES
SUBSTITUTE TEACHER AIDE	RODRIGUEZ, LORENZO		YES
SUBSTITUTE TEACHER AIDE	ROSENTHAL, GLORIA	\$13.76/hour	YES
SUBSTITUTE TEACHER AIDE	RUSSELL, SHIRLEE	\$23.73/hour	YES
SUBSTITUTE TEACHER AIDE	RYAN, DONNA		YES
SUBSTITUTE TEACHER AIDE	SUBRAMANIYAN, PRIYADHARSHINI		YES
SUBSTITUTE TEACHER AIDE	WITTER, GRACE		YES
SUBSTITUTE CLEANERS			
SUBSTITUTE CLEANER	JONES, TIMOTHY		YES
SUBSTITUTE NURSES			
SUBSTITUTE NURSE	HARRIS, MONIKA	\$39.54/hour	YES
SUBSTITUTE NURSE	KELLY, CYNTHIA		YES
SUBSTITUTE NURSE	SCHUMMER, LINDA		YES

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SUB. KEYBOARD SPEC.			
SUB. KEYBOARD SPEC.	GRIFFITH, KAREN	\$24.30/hour	YES
TUTORS			
TUTOR	MCCORMICK, STEPHANIE	\$30.00/hour	YES
TUTOR	STROMBERG, C. PATRICIA		YES

